

West Byfleet Community Liaison Group

Monday 19 April, 6.00pm – held via Zoom

Attendees:

Name	Initial	Organisation	Notes
Wade Pollard (chair)	WP	West Byfleet Neighbourhood Forum	Chair, West Byfleet Neighbourhood Forum
Ian McAtamney	IMcA	West Byfleet Neighbourhood Forum	Board member, West Byfleet Neighbourhood Forum
Keith Creswell	KC	Byfleet, West Byfleet & Pyrford Residents' Association	West Byfleet village representative on residents' association
Ginny Cordy-Redden	GC	Retirement Villages	Development Manager
Guy Flintoft	GF	Retirement Villages	Planning director
Spencer Neal	SN	Keeble Brown	Director, community relations
Georgia Harkell	GH	Keeble Brown	External Relations and Communications Executive

Apologies:

Name	Organisation	Notes	
Sally Cantello	West Byfleet Neighbourhood Forum	Plan editor, West Byfleet Neighbourhood Forum	
James Lowe	West Byfleet Business Association	Owns JL Butchers	
Sunil Khadka	West Byfleet Business Association	Owner of New Haweli restaurant (Station Approach, close to site)	
Dharma Sivarajasingham	West Byfleet Business Association / West Byfleet Neighbourhood Forum	Managing partner of local business Excellenium	
Cllr Amanda Boote	Woking Council	Byfleet and West Byfleet ward councillor and county councillor for The Byfleets division	
Cllr Graham Chrystie	Woking Council	Pyrford ward councillor	
James Ahearne	Retirement Villages	Development director	
Cllr Gary Elson	Woking Council / West Byfleet Business Association	Pyrford ward councillor & chair West Byfleet Business Association	

Stewart Dick	Byfleet, West Byfleet & Pyrford Residents' Association	Chair, residents' association	
Roland Nevett	West Byfleet Business Association	Retired business owner	
James Ahearne	Retirement Villages	Development director	

Initial	Notes	Action(s)
SN	SN welcomed everyone to the meeting and asked what feedback had been from the resident's association & neighbourhood forum following the unanimous green light from Woking Borough Planning Committee on 6 th April.	
GF	Expressed how pleased RVG is with the outcome and thanked the groups contributions to help them get there. It is now about delivering on expectations and promises made.	
IMcA	Confirmed all feedback is positive, now just keen for things to progress. Squib plans have been put up on upper deck, the more activity is seen the happier the neighbourhood are.	
SN	Confirmed Squib have set up welfare units on site and are commencing the soft strip in commercial units, asbestos removal and this week will start demolition of single-story commercial units. Scaffolding expected to be up within the site in the next few weeks using Monarflex material, which can help mitigate sound pollution.	SN to advise Liaison Group when scaffolding will be up
WP	Asks whether the soft strip includes removal of windows, or whether that is part of the main demolition.	
GF	Believes soft strip does not include removal of windows but will need confirmation.	GF/SN to confirm with Squibb
WP	Asks for an update on the youth climbing the hoarding.	
SN	Confirmed that 24 hour security is on site, the nuisance has been noted. No injuries, however the individuals have been advised not to climb up/ told to get down by security. When the demolition starts, scaffolding will be alarmed which will deter this happening in future.	
GF	Confirms scaffolding will not carry any marketing yet, apart from the slogan 'goodbye sheer house hello west byfleet' which will be required by the council for advert regulation consent.	
WP, IMcA, KC	Group responds positively to the slogan, SN confirms desire for residents to see the end of Sheer House, saying goodbye loud and clear will be appreciated.	
SN	Updates on the hoarding's local art initiative; Keeble Brown have been engaging with West Byfleet Art society and Woking College who both seem interested in the proposal. After meeting with the Chairperson of West Byfleet Art society, she is gathering inspiration	SN to liaise with council to ensure a safe environment.

	for the initiative but will wait for further direction/dates before doing any designs.	
SN	Parking: confirms South Western railway will provide 67 parking spaces, Ringo will match public parking tariff & are flexible in where people can park. Public parking tariff will start at 9am. Passenger numbers are also expected to be lower. Signs will be put up in neighbourhood to indicate public parking	SN to confirm car park code ready for when it is needed for demolition purposes.
KC	Suggestion of sectioning car park to allow shoppers easier access.	SN will keep under review with SW.
WP	Asks if we are close to knowing a date for existing carpark to be lost.	GN will inform at least 3 months prior.
GC	Updates on the library; RVG still doing as much as they can to find a temporary solution. Working with local agent and will consider letting commercial space if opportunity arises.	
WP	Ian asks for update on appointment of main contractor.	
GC	Confirms they are on track to enter a bid process for the main contract and are inviting single base contractors to ensure timescales are met.	
KC	Suggests moving forward, WP and SN to meet every 3 weeks to liaise on any updates, depending on importance will either schedule a meeting or postpone for another 3 weeks.	